

When do I use Administrative Leave for u Œ P v Ç o } • μ Œ

I was scheduled to work on the date and time of the u Œ P v Ç o } • μ Œ closure, delay, or early dismissal

No

I was not scheduled to work at that time.

Ineligible for Administrative Leave. No notation on the time sheet is required.

I was scheduled to use leave, paid or unpaid, on that date and time.

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