

For employees approving a travel authorization.



Travel – Approving a Travel Authorization

Action Required: Authorization Approval AUTH000009205487 for Travel Manager (1,347.00 USD)

Travel Manager

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1,347.00 USD
Travel Manager

AUTH000009205487 submitted on 4/26/22
Overnight Trip

Item	Airfare	Cost
Center 21470	548.00	

Approvers

FFICE

TU_TRAVEL_O

4/26/22 9:12 AM

2. Within the Bell notification in Stratus, click on the link for the appropriate approval action.

