



# **Master of Music in Pedagogy**

**Master of Music**  
with Concentrations in  
Music Performance and Music Composition

**Graduate Certificate**  
with Concentrations in  
Music Performance and Music Composition

2024-2025  
HANDBOOK

# IMPORTANT CONTACTS

## THE DEPARTMENT OF MUSIC

### CONTACT

Dr. Melissa McCabe

### OFFICE

### EXT [410.704-] E-MAIL/WEB SITE



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## **THE MASTER OF MUSIC IN MUSIC PEDAGOGY: AN OVERVIEW**

### **THE PROGRAM AND GENERAL REQUIREMENTS**

The Master of Music in Music Pedagogy will hone your skills as a teacher on your instrument or voice through on-campus and online coursework. You will work closely with the program director to design a personalized program to suit your needs. Graduates gain employment in a variety of settings, including private studio teaching, classroom teaching, and with other organizations or businesses.

Students whose primary medium is voice must pass a proficiency exam in ou wumt or busudeS0. 6(ne)4 (o t)-2 (e)4 (

**THE MASTER OF MUSIC PROGRAM IN PERFORMANCE OR COMPOSITION:  
AN OVERVIEW**

**THE PROGRAM AND GENERAL REQUIREMENTS**







## Writing and Style

1. Polished, scholarly prose must display a level of writing commensurate with graduate standing.
2. Complete and thorough documentation, layout, and formatting conventions consistent with practices shown in the most recent edition of Diana Hacker and Nancy Sommers, *A Writer's Reference* (Boston and New York: Bedford/St. Martin's) is expected. Citation forms for footnotes and bibliography entries must comply with CMS (*Chicago Manual of Style*) conventions.

### Content for Performance Majors

For performance majors, the research paper will address historical, theoretical, and/or pedagogical aspects of the recital repertoire with bibliographic documentation. The paper typically focuses on a selected work / composer / performer or pedagogical focus, and not the recital's entire repertoire. The scope and content must be defined by student in their proposals.

### Content for Composition Majors

For composition majors, the research paper will present in-depth discussion of two works presented on the recital, including discussion of stylistic and programmatic influences on those compositions. The works may be examined separately or compared to each other. Internal constructive aspects must be disclosed using appropriate analytic methodology.

### Timeline and Submission Process

The following actions govern the Recital Research Paper process.

1. No later than the 8<sup>th</sup> Friday in which the student is enrolled in MUSC 796 (Recital Research Paper), students must submit a proposal signed by all members of the committee to the MM Director.
2. No later than the 2<sup>nd</sup> Friday of the semester in which the student is enrolled in MUSC 797 (Recital), students must submit a full draft of the paper to their Principal Advisor. For composition majors, the paper is due seven full weeks prior to the date of a student's graduate recital.
3. No later than the 5<sup>th</sup> Friday of the semester. The Principal Advisor notifies the student and the MM Director that he/she 1) accepts the draft without changes and clears it to go forward to the full committee, 2) accepts the draft pending minor changes, or 3) rejects the draft. Papers with substantive problems other than typos, minor grammatical issues, or minor documentary problems will be rejected. The Principal Advisor can request revision of content, but papers that are substantively insufficient will be rejected. Rejected papers cannot be re

deliberate immediately following the exam and notify the student of one of three outcomes: 1) oral defense passed with honors, 2) oral defense passed, or 3) oral defense failed. Results will be signed by each committee member on the MM Oral Defense Form. The exam must be passed by a majority of the committee.

By the last day of classes during the semester, students must present a final copy of the Recital Research Paper signed by every member of their committee to the MM Director along with the following documents: a signed MM Oral Defense Form and a copy of their MM recital program. Students who do not produce an acceptable paper or pass their oral exam will be given a one-page report with necessary remediation. There may be only one subsequent submission of the paper and/or rendering of the oral defense, which must take place the following semester with concurrent registration in MUSC 798 (Project Continuum). Students who do not pass both the paper and the oral exam at this time will be dismissed from the program.

Upon the successful completion of the Defense, the student must submit a digital copy (MS Word or pdf) to the MM Director. Please see the Appendix below for the Recital Research Approval Page.

## **COMPREHENSIVE WRITTEN EXAM WITH PORTFOLIO**

During the first two weeks of the recital semester (or earlier if the recital is before this date), students must request a meeting with the MM Director to form a graduate committee. The committee will consist of three faculty members with a minimum of one being a specialist in either musicology or music theory and one from the student's primary area of study. This committee will evaluate both the recital and comprehensive review. No later than the 3<sup>rd</sup> week of the semester of the recital term, the committee will choose ten topics with consideration of the student's course history and applied area.2 (co)1242 (V



## **GRADUATION**

Candidates must notify the MM Director in writing of their intention to complete the program before the beginning of the last semester of study. They must submit a Request for Graduation Review to the Graduate Office by the deadline published yearly in the Academic Calendar. If the application is submitted late, graduation will be postponed until the next graduation date. All graduation requirements, including resolution of incomplete grades and passing of the Comprehensive Review must be completed by the last day of the semester in which a student has applied for graduation. If the student does not complete graduation requirements as anticipated, the application must be resubmitted when he/she again seeks graduation in a subsequent semester.

## **GRADUATE SCHOLARSHIPS**

Students on graduate scholarship are expected to maintain a minimum of “B,” “3.0,” in the music major. Students are expected to take a minimum of six graduate units in music each semester unless otherwise approved by the MM Program Director.

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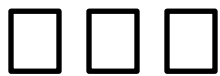
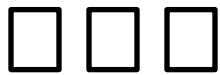
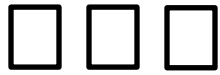
**DEPARTMENT OF MUSIC  
RECITAL RESEARCH PAPER APPROVAL PAGE**

This is to certify that the recital research paper, prepared by (student name),  
titled (paper title) has been approved by the following committee as satisfactory.

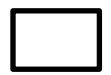
Principal Advisor	Date
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Committee Member	Date
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Committee Member	Date
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## Postbaccalaureate Certificate (PBC)- Performance Recital Evaluation Form

**Candidate:** \_\_\_\_\_

**Recital Date:** \_\_\_\_\_

Jurors should utilize the following five criteria: 5 = Excellent, exhibiting the highest level of standards commensurate with graduate standing; 4 = Good, consistently effective for graduate level but with some occasional aspects that could be improved; 3 = Adequate, commensurate with a level acceptable for graduate standing; 2 = Poor, with deficiencies; 1 = Unacceptable. Each committee member should place a rating in the box representing each dimension below. These are averaged to the right and totaled. Include comments as necessary. Additional comments may be included on the back of this form.

**Jurors**

1	2	3		Point Average
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Sound Production and Intonation</b>	<input style="width: 50px; height: 25px;" type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Rhythm and Ensemble</b>	<input style="width: 50px; height: 25px;" type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Technique</b>	<input style="width: 50px; height: 25px;" type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Musicianship and Interpretation</b>	<input style="width: 50px; height: 25px;" type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Stage Presence and Overall Presentation</b>	<input style="width: 50px; height: 25px;" type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>Other Discipline Specific Performance Values</b>	<input style="width: 50px; height: 25px;" type="text"/>
<p><b>Please check the appropriate box:</b></p> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input style="width: 20px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 20px; height: 20px; margin-bottom: 5px;" type="checkbox"/>  <input style="width: 20px; height: 20px;" type="checkbox"/> </div> <div> <p>Pass with Distinction (Grade of A) = 25 points or greater</p> <p>Pass (Grade of B) = more than 18 but less than 25 points</p> <p>Fail (Grade of F) = less than 18 points</p> </div> </div>				<p><b>TOTAL:</b></p> <input style="width: 50px; height: 30px;" type="text"/>

**Signatures:**

Primary Instructor      Name: \_\_\_\_\_  
 Committee Member      Name: \_\_\_\_\_  
 Committee Member      Name: \_\_\_\_\_  
 Graduate Chair          Name: \_\_\_\_\_  
 Department Chair        Name: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Signature: \_\_\_\_\_





# Master of Music – Composition Recital Evaluation Form

Candidate: \_\_\_\_\_

Recital Date: \_\_\_\_\_

Jurors should utilize the followi

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# Master of Music – Written Comprehensive Exam with Portfolio Evaluation Form

Candidate: \_\_\_\_\_

Oral Exam Date: \_\_\_\_\_

## PORTFOLIO ITEM 1: Graduate Papers from Music History and Culture and Music Theory

By the time of the Written Comprehensive Exam (the 12th week of classes in the given semester), the student has submitted (either in written format or digitally) the following materials to the MM Director:

1. A paper or research poster with a grade of B or higher from a TU graduate Music History & Culture course.
2. A representative sample of analytical work from a graduate-level music theory course or courses. (at least 3 assignments)

The MM Director Acknowledges Receipt of the above Portfolio Items:

MM Director Signature: \_\_\_\_\_ Date Received: \_\_\_\_\_

## PORTFOLIO ITEM 2: 0 T.9 (E)121-1.8 573.3.6Γmsme390.0.6Γw 0B 8Γmsme8Γmsmn ET3:0 T.9

# PORTFOLIO ITEM 3: Oral Examination

Oral Examination Date: \_\_\_\_\_

**Oral Examination Grading Evaluation: (15 pts each, 45 points total)**

1      2      3

Students must receive a minimum of 30 out of 45 points to Pass the Oral Examination

**TOTAL:**

**/45 pts**

Please check the appropriate box below regarding the cumulative Portfolio. Comments may be added to the front or back of this form.

**Please check the appropriate box:**

Pass with Distinction (80-90 points)

Pass (60-80 points)

Fail (less than 60 points)

**FINAL TOTAL:**

**/90 pts**

## Signatures:

**Primary Advisor**    Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Committee Member** Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**Committee Member** Name \_\_\_\_\_ Signature: \_\_\_\_\_

**Date of Completion:** \_\_\_\_\_