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- Applied Suicide Intervention Skills Training (ASIST)
 - Computer skills: PASW, SPSS, Adobe Reader, Microsoft Office
 - Professional Skater's Association (PSA) Accredited Coach
 - Conversational in Spanish
 - Knowledge of youth, adult and multicultural populations through counseling, advising and coaching experience

Bachelor of Science Psychology, Towson University, Towson, MD

May 20XX

- Double minor: Criminal Justice and Anthropology
- GPA: 3.67
- Honor Societies: Phi Kappa Phi Honor Society, Psi Chi National Honor Society in Psychology, National Society of Collegiate Scholars

Career Peer Advisor, The Career Center at Towson University, Towson, MD

Aug 20XX-Present

- Advise students regarding resumes and cover letters on a weekly basis
- Conduct "Overview of Services" workshops for classes and student groups
- Focus on active ways to engage multicultural student groups through event planning
- Extend vocational options for students by updating job and internship database

Recreational Assistant, Towson Autism Society, Towson, MD

May-Aug 20XX

- Facilitated group activities for children on the Autism spectrum
- Created schedules for over 20 game nights and field trips

Crisis Line Intern, Volunteer Counselor, Maryland Helpline Agency, Baltimore, MD

May 20XX- Feb 20XX

- Counseled couples and individuals over the phone, including those dealing with familial

Research Assistant, Towson University Diagnostic Lab, Towson, MD Jan-May 20XX

- Attended monthly data collection training sessions
- Commuted to local elementary schools to handout and collect survey packages
- Entered questionnaire data into SPSS for ongoing analysis

Group Ice Skating Coach, Silver Star Ice Arena, Baltimore, MD June 20XX-Present

- Lead basic skills classes for groups of 10 students aged three to 14
- Design team games to enhance levels of skating skills
- Conduct Learn to Skate tests and provide off-ice training sessions

Member, Towson University Alpha Lambda Delta Co-ed Honors Fraternity, Towson, MD Nov 20XX-Present

- Engage in community services activities at Baltimore Children’s Hospital
- Attend meetings for growth and promotion of the organization
- Organize annual “Skate for Awareness” event to raise money for Baltimore Children’s Foundation and American Cancer Society
- Generate ideas for charity events on Towson campus with other service organizations

President, Towson University Figure Skating Team, Towson, MD Sept 20XX-Mar 20XX

- Coordinated recruitment activities for incoming freshmen
- Worked with the Club Sports Office to make sure team was in good standing

Hostess, Hot Cakes Restaurant, Riverside, MD Apr -July 20XX

- Supported restaurant staff by increasing hostess customer service ratings by 25 percent
- Resolved customer and server problems during waiting periods
- Served as a Spanish-English translator for staff members
- Received “Friendliest Friend Outstanding Customer Service Award” for 2009

Customer Service Representative, Children’s Aid Foundation, Baltimore, MD June-Aug 20XX

- Monitored phone lines and donation database while providing customers with event information