



**February.** Upon the written request by the faculty member to the department chairperson, the department chairperson will provide written recommendations to the Dean on the granting of Adjunct III status.

This letter, a curriculum vita, at least three peer evaluations, and chairperson's recommendation shall be submitted to the dean by the **1<sup>st</sup> Friday in March**.

#### **Delivery of Materials to Offices of the Dean**

- Materials must be received by the Dean no later than the **1st Friday in March**.
- By the **1st Friday in April**, the Dean's letter of decision is conveyed to the faculty member, department chairperson, and Vice Provost.
- All promotions will be effective on the beginning of the following fall semester. Any courses taught by new Adjunct Faculty II will be compensated at the new salary rate (10% above the base for Adjunct Faculty I). Any courses taught by new Adjunct Faculty III will be compensated at the new salary rate (10% above the base for Adjunct Faculty II).

Revised and Approved by the Provost's and Deans' Council on May 26, 2016

Revised and approved by the Provost's and Deans' Council on September 18, 2019

Revised and approved by the Provost's Adjunct Advisory Board March 15, 2022, and  
Deans' Council April 14, 2022

